

2 MONTHS ADDITIONAL COMPENSATION – Research Appointment Paid
from DHHS Funds Subject to the Salary CAP including a Salary Supplement

How to Compute:

1. Compute the faculty member's appropriate 1/9th rate.
Example: \$160,000 divided by 9 months = \$17,777.78
2. Compute the difference to be paid as the salary supplement.
Example: \$17,777.78 minus \$16,025.00 (maximum monthly DHHS CAP rate)
= \$1,752.78 x 2 months = \$3,505.56
3. Set up the research appointment using the **Academic Year–9 month** title code using the capped annual and monthly salary rates.
4. Using Appendix III (Daily Time Factors) calculate each month's differential as follows:
July 1 – 31 = 22 days \$1,752.78 x 1.1579 = \$2,029.54
Aug 1 – 22 = 16 days \$1,752.78 x 0.8421 = \$1,476.02
TOTAL PAYMENT: \$2,029.54 + \$1,476.02 = \$3,505.56
5. Set up distribution lines for each month. Enter the calculated amount in the Rate/Amount Field.
6. *Use full calendar months — for the "salary supplement" appointments and distributions!*
Enter the exact dates of partial month service on the IDOC and PAN.

NOTE: Apply the appropriate fiscal year funding CAP. See APP, Section 9–50, Appendix I.

Regular Appointment

IR EDB Entry/Update		User ID: IRACPST									
Appts./Distributions–Condensed										Pri Pay: MO	
ID: 090004523	Name: TRIMMING, DAVID	Emp Stat: A		Pg 1 of 3							
PAF Gen No: 20											
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA	
10	—	A	5	09	12	070106	999999	T	133000	1	
Title				Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV
1100	PROFESSOR - ACADEMIC YEAR				1.00	F	160000.00	A	MO	E	N
Dist No											
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W
11	9403007199000	1.00	1.0000	070119	999999	— A	13333.33	REG			

Research Appointment

IR EDB Entry/Update		User ID: IRACPST									
Appts./Distributions–Condensed										Pri Pay: MO	
ID: 090004523	Name: TRIMMING, DAVID	Emp Stat: A		Pg 2 of 3							
PAF Gen No: 20											
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA	
20	13	A	5	09	12	070119	082219		133000	1	
Title				Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV
3203	RESEARCHER - ACADEMIC YEAR				1.00	V	192300.00	A	MO	Z	N
Dist No											
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W
21	9443554747322	—	1.0000	070119	082219	— A	16025.00	ARC			

Supplemental Appointment

IR EDB Entry/Update		User ID: IRACPST									
Appts./Distributions–Condensed										Pri Pay: MO	
ID: 090004523	Name: TRIMMING, DAVID	Emp Stat: A		Pg 3 of 3							
PAF Gen No: 10											
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA	
30	13	A	5	—	—	070119	083119	—	133000	1	
Title				Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV
3998	SALARY SUPPLEMENT				—	F	3505.56	B	MO	R	N
Dist No											
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W
31	9445830344312	—	—	070119	073119	— —	2029.54	AAC			
32	9445830344312	—	—	080119	083119	— —	1476.02	AAC			