

NSTP PPS Example 2
Negotiated Salary and Summer Salary from NIH Funds Subject to Salary CAP

How to Prepare NSTP Appointment:

- Fill out NSTP worksheet.
- In PPS, put current FTE distribution in "suspense". (Appt 10)
 End current distribution 6/30/19 and delete FTE. (Dist 11)
 Add new future distribution effective 7/1/20 with FTE. (Dist 12)
- Set up 2019–20 negotiated salary appointment using NSTP worksheet calculations. (Appt 20)

Example 10% NSC: Annual Base (SBS): \$189,500
 Negotiated Salary Component (NSC): \$ 19,000
 Total UC Salary (TUCS) Rate: \$208,500

Add **NCB** (regular scale–based salary) distribution reflecting faculty member's 19900 base salary using percentage from NSTP worksheet. (Dist 21)

Add **NNC** (regular scale–based salary) distribution reflecting faculty member's base salary component from funding with an agency salary cap. (Dist 22)

Add **NCC** (negotiated salary component) distribution line reflecting negotiated salary component from funding with no agency salary cap using percentage from NSTP worksheet. (Dist 23)

Add **NCU** (negotiated salary component) distribution line reflecting negotiated salary component from funding with an agency salary cap* using percentage from NSTP worksheet. (Dist 24)

- Set up separate appointment with cap gap supplement for the agency capped base salary component and the agency capped negotiated salary component from the NSTP worksheet. (Appt 30)
 Add **NCG** (salary cap gap – covered compensation) distribution reflecting faculty member's base salary component from funding with an agency salary cap. (Dist 31, supplementing Dist 22)

Add **NGU** (salary cap gap – not covered compensation) distribution line reflecting negotiated salary component from funding with agency salary cap using percentage from NSTP worksheet. (Dist 23, supplementing Dist 24)

***NOTE: Apply the appropriate academic year funding CAP .**

Regular Appointment (In Suspense)			IR EDB Entry/Update Appts./Distributions–Condensed							User ID: IRACPST		
ID: 090004523	Name: WHITAKER, JOSEPH	Emp Stat: A							Pri Pay: MO	Pg 1 of 5		
PAF Gen No: 20												
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA		
10	13	A	5	09	12	070106	999999	T	135070	1		
Title					Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV
1143	PROFESSOR - AY B/E/E					1.00	F	189500.00	A	MO	E	N
Dist No												
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W	
11 9403007199000		*	1.0000	070118	063019	– A	15791.67	REG				
12 9403007199000		1.00	1.0000	070120	999999	– A	15791.67	REG				

Appt Reflecting TUCS (Base Plus Negotiated)			IR EDB Entry/Update Appts./Distributions–Condensed							User ID: IRACPST		
ID: 090004523	Name: WHITAKER, JOSEPH	Emp Stat: A							Pri Pay: MO	Pg 2 of 5		
PAF Gen No: 20												
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA		
20	–	A	5	09	12	070106	999999	T	135070	1		
Title					Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV
1143	PROFESSOR - AY B/E/E					1.00	F	208500.00	A	MO	E	N
Dist No												
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W	
21 9403077199000		–	0.7091	070119	063020	– A	17375.00	NCB				
22 9405111123450		–	0.0411	070119	063020	– A	17375.00	NNC				
23 9403007747320		–	0.2000	070119	063020	– A	11850.00	NCC				
24 9403007344310		–	0.0500	070119	063020	– A	11850.00	NCU				

Supplemental Appt - A/Y
(NIH Cap Gap)

IR EDB Entry/Update
Appts./Distributions-Condensed

User ID: IRACPST

ID: 090004523 Name: WHITAKER, JOSEPH Emp Stat: A Pri Pay: MO
PAF Gen No: 10 Pg 3 of 5

Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA			
<u>30</u>	<u>13</u>	<u>A</u>	<u>5</u>	<u>---</u>	<u>---</u>	<u>070119</u>	<u>063020</u>	<u>---</u>	<u>135070</u>	<u>1</u>			
Title						Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV
<u>3998</u>	<u>SALARY SUPPLEMENT</u>					<u>---</u>	<u>---</u>	<u>F</u>	<u>16533.36</u>	<u>B</u>	<u>MO</u>	<u>R</u>	<u>N</u>

Dist No	L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W
<u>31</u>	<u>9445830344310</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>070119</u>	<u>063020</u>	<u>- -</u>	<u>1101.06</u>	<u>NCG</u>			
<u>31</u>	<u>9445830344310</u>	<u>---</u>	<u>---</u>	<u>---</u>	<u>070119</u>	<u>063020</u>	<u>- -</u>	<u>276.72</u>	<u>NGU</u>			

**3 MONTHS ADDITIONAL COMPENSATION – Research Appointment Paid
from NIH Funds Subject to the Salary CAP including a Salary Supplement**

How to Compute Summer Salary:

1. Compute the faculty member's appropriate 1/9th rate.
Example: \$208,500 NSTP negotiated salary divided by 9 months = \$23,166.67
2. Compute the difference to be paid as the salary supplement.
Example: \$23,166.67 minus \$15,800.00 (maximum monthly NIH CAP rate)
= \$7,366.67 x 3 months = \$22,100.00
3. Set up the research appointment using the **Academic Year–9 month Researcher** title code using the capped annual and monthly salary rates. (Appt 40, Dist 41)
4. Using Appendix V (Daily Time Factors) calculate each month's differential as follows:
July 1 – 31 = 23 days \$7,366.67 x 1.2105 = \$8,917.35
Aug 1 – 30 = 22 days \$7,366.67 x 1.1579 = \$8,529.87
Sep 1 – 17 = 12 days \$7,366.67 x 0.6316 = \$4,652.79
TOTAL PAYMENT: \$8,917.35 + \$8,529.87 + \$4,652.79 = \$22,100.01
5. Set up a separate appointment for the cap gap supplement with a distribution line for each month of summer salary.
Enter the calculated flat rate (by-agreement type) amount in the Rate/Amount Field. (Appt 50, Dist 51, 52, 53)
6. Use full calendar months — for the "salary supplement" appointments and distributions!
Enter the exact dates of partial month service on the IDOC and PAN.

NOTE: Apply the appropriate academic year funding CAP .

Summer Salary Appt (1/9th TUCS capped)				IR EDB Entry/Update Appts./Distributions–Condensed						User ID: IRACPST					
ID:	090004523			Name:	WHITAKER, JOSEPH			Emp Stat:	A			Pri Pay:	MO		
PAF Gen No:	20											Pg	4	of	5
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA					
40	13	A	5	09	12	070119	091719		135070	1					
Title						Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV		
1981	RESEARCHER - B/E/E - Acad Yr						1.00	V	189600.00	A	MO	Z	N		
Dist No															
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W				
41	9443554747322		1.0000	070119	091719	- A	15800.00	ARC							

Supplemental Appt – Summer (NIH Cap Gap)				IR EDB Entry/Update Appts./Distributions–Condensed						User ID: IRACPST					
ID:	090004523			Name:	WHITAKER, JOSEPH			Emp Stat:	A			Pri Pay:	MO		
PAF Gen No:	10											Pg	5	of	5
Appt	Actions	Pgm	Typ	Bas	Pd Ovr	Appt Begin	Appt End	Dur	Dept	FLSA					
50	13	A	5			070119	093019		135070	1					
Title						Grade	%Full	F/V	Ann/Hr Rate	Rt	Sch	Time	LV		
3998	SALARY SUPPLEMENT							F	22100.01	B	MO	R	N		
Dist No															
L/A/C/F/P/S	Proj	FTE	Dis %	PayBeg	PayEnd	St/OA	Rate/Amt	DOS	PRQ	D	W				
51	9445830344312			070119	073119	- -	8917.35	AAC							
52	9445830366312			080119	083119	- -	8529.87	AAC							
53	9445830366312			090119	093019	- -	4652.79	AAC							