SAMPLE

NOTICE LETTER FOR PRE-SIX ACADEMIC REVIEW OUTCOME {DETERMINATION OF TEACHING EFFECTIVENESS}

**Note: Provide this notification to Unit 18 faculty within twenty (20) calendar days from completion of the Pre-Six Academic Review**

**<<Date>>**

Dear **<<Unit 18 faculty >>**,

IF TEACHING EFFECTIVE:

In accordance with Article 7A, Sections F.4-5 of the Unit 18 faculty collective bargaining agreement, I am writing to provide you notice of the outcome of your Pre-Six Academic Review for the review period **<<insert dates of review period>>**: You have demonstrated teaching effectiveness during the review period.

You are eligible for reappointment consideration (unless you indicate in writing that you are not interested in being considered). Reappointment decisions will be communicated separately.

IF **NOT** TEACHING EFFECTIVE:

In accordance with Article 7A, Sections F.4-5 of the Unit 18 faculty collective bargaining agreement, I am writing to provide you notice of the outcome of your Pre-Six Academic Review for the review period **<<insert dates of review period>>**: You have not demonstrated teaching effectiveness during the review period.

**<<If not teaching effective, must include an explanation (consult with your Academic Personnel Analyst)>>**.

You will not be considered for reappointment and any current Unit 18 appointment ends on **<<date from IX1/appointment letter>>**.

Sincerely,

Dean

Cc’d: Department Chair or Equivalent

Academic Personnel