Pre-Six Year Non-Senate Faculty Mentoring Meeting (UCI-AP-IX2) 9th Quarter/6th Semester		
EMPLOYEE NAME:		
DEPARTMENT/UNIT NAME:	SCH	OOL NAME:
NINTH (9TH) QUARTER/SIXTH (6TH) SEMESTER COMPLETION	NDATE: MENT	ORING MEETING DATE:
Non-Senate Faculty (NSF) are represented by a Union, UC-AFT. Terms and conditions of employment are covered by an Agreement between the University and UC-AFT at: <u>http://ucnet.universityofcalifornia.edu/labor/bargaining-units/ix/contract.html</u> or at the AFT website <u>http://ucaft.org</u> .		
 At the beginning of the ninth (9th) quarter or sixth (6th) semester of service of a pre-six NSF, an email should be sent to the NSF to schedule the mentoring meeting. If the NSF declines the mentoring meeting, the NSF must sign and date this form to record the declination in writing. The completed form should be placed in the NSF's personnel file. If the mentoring meeting within 30 calendar days of the postponement. The Chair or Vice Chair should conduct the mentoring meeting with the pre-six NSF. The meeting will be in the form of a mentoring conversation, similar to a check-in with an Assistant Professor. The Chair or Vice Chair should provide verbal feedback based on the NSF's performance of assigned duties from the <i>most recent six (6) quarters or four (4) semesters</i> of previous work. The Chair or Vice Chair may rely on student evaluations, classroom visits, and syllabi and examples of instructional materials to form the basis of the mentoring conversation. If the NSF brings in additional materials to ther than the materials listed above, the Chair or Vice Chair has no obligation to examine any of the additional materials relied upon during the mentoring meeting, such as student evaluations, classroom visits, and syllabi and the considered in a reappointment decision or excellence review. For example, the underlying materials relied upon during the mentoring meeting, such as student evaluations, classroom visits, etc. can also be considered during a reappointment decision or excellence review. However, during the reappointment decision or excellence review. This form documenting the occurrence of the mentoring meeting shall be		
Non Senate Faculty Certification		
 I hereby certify that a mentoring meeting occurred on I hereby certify that I have voluntarily declined my mentoring meeting. 		
Non-Senate Faculty's Signature	Date	Printed Name
Departmental Acknowledgment		
Department Chair (or equivalent)	Date	Printed Name