

2 MONTHS ADDITIONAL COMPENSATION – Research Appointment Paid
from DHHS Funds Subject to the Salary CAP including a Salary Supplement

How to Compute:

1. Compute the faculty member's appropriate 1/9th rate.
Example: \$160,000 divided by 9 months = \$17,777.78
2. Compute the difference to be paid as the salary supplement.
Example: \$17,777.78 minus \$15,800.00 (maximum monthly DHHS CAP rate)
= \$1,977.78 x 2 months = \$3,955.56
3. Set up the research appointment using the **Academic Year–9 month** title code using the capped annual and monthly salary rates.
4. Using Appendix III (Daily Time Factors) calculate each month's differential as follows:
July 1 – 31 = 22 days \$1,977.78 x 1.1579 = \$2,290.07
Aug 1 – 22 = 16 days \$1,977.78 x 0.8421 = \$1,665.49
TOTAL PAYMENT: \$2,290.07 + \$1,665.49 = \$3,955.56
5. Set up distribution lines for each month. Enter the calculated amount in the Rate/Amount Field.
6. *Use full calendar months — for the "salary supplement" appointments and distributions!*
Enter the exact dates of partial month service on the IDOC and PAN.

NOTE: Apply the appropriate fiscal year funding CAP. See APP, Section 9–50, Appendix I.

Regular Appointment

IR EDB Entry/Update		Appts./Distributions–Condensed		User ID: IRACPST								
ID: 090004523	Name: TRIMMING, DAVID	Emp Stat: A		Pri Pay: MO	IRACPST							
PAF Gen No: 20				Pg 1 of 3								
Appt 10	Actions —	Pgm A	Typ 5	Bas 09	Pd Ovr 12	Appt Begin 070106	Appt End 999999	Dur T	Dept 133000	FLSA 1		
Title 1100	PROFESSOR - ACADEMIC YEAR			Grade	%Full 1.00	F/V F	Ann/Hr Rate 160000.00	Rt A	Sch MO	Time E	LV N	
Dist No												
L/A/C/F/P/S 11	9403007199000	Proj	FTE 1.00	Dis % 1.0000	PayBeg 070118	PayEnd 999999	St/OA — A	Rate/Amt 13333.33	DOS REG	PRQ	D	W

Research Appointment

IR EDB Entry/Update		Appts./Distributions–Condensed		User ID: IRACPST								
ID: 090004523	Name: TRIMMING, DAVID	Emp Stat: A		Pri Pay: MO	IRACPST							
PAF Gen No: 20				Pg 2 of 3								
Appt 20	Actions 13	Pgm A	Typ 5	Bas 09	Pd Ovr 12	Appt Begin 070118	Appt End 082218	Dur	Dept 133000	FLSA 1		
Title 3203	RESEARCHER - ACADEMIC YEAR			Grade	%Full 1.00	F/V V	Ann/Hr Rate 189600.00	Rt A	Sch MO	Time Z	LV N	
Dist No												
L/A/C/F/P/S 21	9443554747322	Proj	FTE	Dis % 1.0000	PayBeg 070118	PayEnd 082218	St/OA — A	Rate/Amt 15800.00	DOS ARC	PRQ	D	W

Supplemental Appointment

IR EDB Entry/Update		Appts./Distributions–Condensed		User ID: IRACPST								
ID: 090004523	Name: TRIMMING, DAVID	Emp Stat: A		Pri Pay: MO	IRACPST							
PAF Gen No: 10				Pg 3 of 3								
Appt 30	Actions 13	Pgm A	Typ 5	Bas	Pd Ovr	Appt Begin 070118	Appt End 083118	Dur	Dept 133000	FLSA 1		
Title 3998	SALARY SUPPLEMENT			Grade	%Full	F/V F	Ann/Hr Rate 3955.56	Rt B	Sch MO	Time R	LV N	
Dist No												
L/A/C/F/P/S 31	9445830344312	Proj	FTE	Dis %	PayBeg 070117	PayEnd 073117	St/OA — —	Rate/Amt 2290.07	DOS AAC	PRQ	D	W
L/A/C/F/P/S 32	9445830344312	Proj	FTE	Dis %	PayBeg 080117	PayEnd 083117	St/OA — —	Rate/Amt 1665.49	DOS AAC	PRQ	D	W